



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-5065
615-741-6007

BILL HASLAM
GOVERNOR

JULIE MIX McPEAK
COMMISSIONER

TO: All Companies Licensed or Authorized to Write Property and Casualty Insurance in Tennessee

FROM: Julie Mix McPeak, Commissioner *Julie Mix McPeak*

RE: Notice of Catastrophe Claims Data Call Related to the Wildfires

DATE: December 7, 2016

This correspondence is being issued to provide notification and guidance on reporting requirements relating to the impact of the recent wildfires in Tennessee.

In accordance with Tenn. Code Ann. §§ 56-1-409(b), 56-8-107(a), and 56-14-109(c) the Department is requiring all authorized property and casualty insurance companies, including licensed insurers and eligible surplus lines insurers, to complete the attached claims reporting spreadsheet and return it to the Department.

The table below outlines the initial scheduled deadlines for data call submissions. Following the below deadlines, submissions will be due on a monthly basis every first Friday of the month for data reported as of the first Wednesday of the month. **Only claims relating to the wildfires should be reported; non-catastrophe claims should be excluded.** The first report is due, December 16, 2016, for claims reported as of Wednesday, December 14, 2016.

DATA CALL FOR EAST TENNESSEE WILDFIRES		
Data Call Report Number	Cumulative Catastrophe Claims Data Reported As Of	Due Date
1 st Report	12/14/2016	12/16/2016
2 nd Report	1/4/2017	1/6/2017
3 rd Report	1/18/2017	1/20/2017
4 th Report	2/1/2017	2/3/2017

Excel files of completed reports should be submitted via email to Brian Hoffmeister, Director of Policy Analysis, at Brian.Hoffmeister@tn.gov by the due dates indicated above (and also reflected in the excel spreadsheet's instructions tab).

In the subject line, please refer to the actual report number (i.e., 1st report, 2nd report, etc. in accordance with due dates specified). Please refer to the instructions tab for additional guidance relating to this data call. Any additional questions may be submitted to Brian.Hoffmeister@tn.gov.

This notice does not apply to life or health insurers, monoline financial guaranty, mortgage guaranty, title, fidelity and surety, workers' compensation, medical malpractice insurers, professional liability insurers, or reinsurers.

If a company has multiple insurers within a holding company group, it will not be necessary to complete an excel spreadsheet for each insurer. Instead, the holding company group should aggregate the information into one excel spreadsheet and provide (on the instructions tab) a list of those insurers within the group for which information is being aggregated. However, surplus line insurance companies should submit information on an individual company basis. If there is a surplus lines insurer within a group, the group should exclude the surplus lines insurer from the aggregated report as surplus lines insurers will be required to report their data separately from the group.

The data required under this data call must be submitted in excel format. In accordance with Tenn. Code Ann. §§ 56-1-411(f) and 56-8-107(d)(1), company responses must and will be treated as strictly confidential. Responses may be aggregated for purposes of public disclosure.

Please note that the Department is requesting data at the zip code level. Respondents should include a breakdown of claims data by zip code and provide the name of the corresponding city or town for each zip code provided. The instructions tab includes details on how to report claims for which the zip code and/or city/town is unavailable.

A copy of the data call excel spreadsheet template can be downloaded from the Department's website at <http://www.tn.gov/commerce/topic/ins-recent-news>.

The Department reserves the right to request additional information or broaden the scope of the data call in response to any developments or information received.

Your cooperation in this effort is greatly appreciated. Any further questions should be directed to the Insurance Division's Policy Analysis Section, 6th Floor, Davy Crockett Tower, 500 James Robertson Parkway, Nashville, Tennessee, 37243 and/or (615) 741-2825.